

## EXPERIENCE MEETINGS MEETING & EVENT INFORMATION

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## YOUR CONTACTS

Every Radisson Blu employee is highly skilled, trained and dedicated to look after your business.

Our promise of professionalism, commitment, caring and 100% Guest Satisfaction, is guaranteed.

For booking requests or further information please contact our Meeting & Events department.  
We are looking forward to receive your call!

### Meeting & Events Team

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All rates are including VAT.  
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## EXPERIENCE MEETINGS CONCEPT

The Radisson Blu **Experience Meeting Concept** is specially created for meeting delegates. We offer you and your guests a well-balanced and nutrient-rich range of products for meetings and trainings at the Radisson Blu Hotel, Berlin.

Our Experience Meetings Concept is composed of the 7 principles:

- Seasonality
- Great Taste
- Simplicity
- Easy to Eat
- Good nutritional balance
- Reflection of guests needs, demands and market trend
- Visual presentation

Our lunch chef's choice includes always a 3-course menu or a lunch buffet with the following components:

- Salad bar with different ingredients and dressing selection
- 4 different starters
- 1 soup
- 3 main courses (meat, fish, vegetarian)
- 4 desserts



## CONFERENCE PACKAGES BLU 4 YOU

The Radisson Blu Basic Conference Package "Blu 4 you" (minimum 10 delegates) includes the following:

- LCD-projector, screen, flipchart and writing materials for attendees and the speaker, as well as colored pens, post-it notes, scissors, scotch tapes and other supplies in the main meeting room
- Free WiFi access for all delegates
- Main meeting room rental\*, which will be reserved based on the number of meeting participants
- Coffee breaks will include various types of coffee, teas and naturally-flavored water
- Both still and sparkling mineral water will be served throughout the day

Please choose your package:

<p><b>Blu 1</b></p> <ul style="list-style-type: none"> <li>• Morning coffee break with two snacks, fruit and juice</li> <li>• Lunch chef's choice</li> <li>• Afternoon coffee break with two snacks, fruit and juice</li> <li>• The above mentioned "Blu 4 you" items</li> </ul>	per person	EUR	79.00
<p><b>Blu 2</b></p> <ul style="list-style-type: none"> <li>• Welcome coffee with a snack</li> <li>• Morning coffee break with two snacks, fruit and juice</li> <li>• Lunch chef's choice</li> <li>• Afternoon coffee break with two snacks, fruit and juice</li> <li>• The above mentioned "Blu 4 you" items</li> </ul>	per person	EUR	84.00
<p><b>Blu 3</b> (for up to 5 hours)</p> <ul style="list-style-type: none"> <li>• Morning or afternoon coffee break with two snacks, fruit and juice</li> <li>• Lunch as 3 course menu or buffet chef's choice</li> <li>• The above mentioned "Blu 4 you" items</li> </ul>	per person	EUR	62.00
<p><b>Blu 4 Berlin</b></p> <ul style="list-style-type: none"> <li>• Welcome coffee</li> <li>• Unlimited soft drinks in the meeting room and during lunch</li> <li>• Morning or afternoon coffee break with two snacks, fruit and juice</li> <li>• Lunch chef's choice</li> <li>• Coffee and tea specialties during lunch</li> <li>• Afternoon coffee break with two snacks, fruit and juice</li> <li>• The above mentioned "Blu 4 you" items</li> </ul>	per person	EUR	89.00

\* Does not apply for meeting facilities in the DomLounge

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## CONFERENCE PACKAGES BLU 4 YOU

We offer special MEETING BY THE HOUR packages that are ideal for board meetings, interviews and small meetings with up to eight attendees.

### Meeting by the hour

for 2 hours EUR 300.00  
for every additional hour EUR 50.00

- LCD-projector, screen and writing materials for attendees and the speaker, as well as colored pens, post-it notes, scissors, scotch tapes and other supplies
- Wireless Internet access for all attendees
- Main meeting room rental\*, which will be reserved based on the number of meeting participants
- Unlimited still and sparkling mineral water, coffee, tea and cookies

### Feed your brain right

Experience Meetings presents Brain Food - an innovative and mind-blowing concept developed by skilled chefs and nutritionists to ensure that when you meet with us your mind is well taken care of.

Brain Food ensures that you are eating right to improve efficiency, ability to concentrate and mental speed; while lowering stress levels - all the right ingredients for a successful meeting.

Brain Food practices the following six main principles:

- Plenty of fish, whole-grain products, fruits and vegetables
- Primarily fresh, locally sourced foods
- Pure ingredients, with minimal processing
- Less meat with never more than 10% fat content
- Focus on delicious taste and healthy options
- Natural sweetening with no more than 10% sugar

\* Does not apply for meeting facilities in the DomLounge

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## COFFEE BREAKS & FINGER FOOD

Our coffee breaks include daily changing items with hearty, sweet and fruity snacks.

<b>Fully Fledged Coffee Break</b>	per person	EUR	12.00
with freshly brewed coffee, a large tea selection, juice, mineral water, naturally-flavored water, two snacks and fruits			

<b>Welcome Coffee Break</b>	per person	EUR	5.00
with freshly brewed coffee, a large tea selection, naturally-flavored water and one snacks			

### Finger Food

Every package includes a glass of sparkling wine for the reception.

Finger food unit price	per item	EUR	5.50
Finger food package with 3 items	per person	EUR	14.00
Finger food package with 6 items	per person	EUR	26.00
Finger food package with 9 items	per person	EUR	37.00
Finger food package with 15 items	per person	EUR	57.00

### Cold Finger Food

Smoked breast of duck on lye pastries with fig mustard  
 Maki – sushi fish rolls with marinated ginger and wasabi  
 Tomato mozzarella salad with basil pesto and pine nuts  
 Maki – vegetable sushi rolls with marinated ginger and wasabi  
 Olives with feta cheese and grissini  
 Thin slices of veal filet with sautéed snow peas and cranberries  
 Serrano ham with melon, grissini and rocket salad  
 Prawn on wakame and sesame  
 Goat's cheese and Serrano ham with rosemary honey and crostini  
 Asia marinated pork loin on sprout salad

### Hot Finger Food

Small meat balls with potato salad and chervil  
 Chicken satay skewers with peanut dip  
 Tandoori lamb marsala with mint sauce  
 Small spring rolls served on bean sprouts salad  
 Mike's original curry sausage with homemade sauce  
 Tom Kah-Gai covered by puff pastry  
 Vegetarian tortilla with tapenade and pesto  
 Falafel on lime cucumber salad and herbal dip  
 Codfish with mashed potato-cress and root vegetables



## DINNER BUFFETS AND MENUS

The kitchen team surpasses culinary standards in a trendy ambience.

Create your individual dinner buffet tailor-made to your specific desire. Be inspired by our buffet suggestions on the following pages. Our head chef and our team of the Meeting & Events department are happy to assist you with the composition of your menu or buffet. Please do not hesitate to ask us, if you would like to include different dishes, which are not listed on the following pages. We will be happy to prepare these according to your personal wishes.

Because your health is very important to us, we have created balanced low fat dishes, so that you have a large, healthy and varied choice on our selection.

**DomLounge Dinner Package** per person      EUR 119.00 \*

The package includes:

- Function room up to 4 hours in the DomLounge
- Welcome drink: a glass of sparkling wine, orange juice or mineral water
- Beverage package price for 3 hours including house wine red / white, soft drinks, beer, tea / coffee
- Buffet or 4-course menu as per chef
- Table decoration: tea lights, menu card and seasonal flower arrangements
- Service staff for 4 hours

\* Save the room hire charge at the DomLounge, if you book the dinner package for a minimum of 100 persons.

### Buffet included in the Dinner Package

Select your dinner buffet tailor-made to your specific desire.

Every dinner buffet includes a salad bar with different ingredients, dressings as well as a selection of bread and butter.

The Dinner Buffet Package includes:

5 starters	every additional starter	per person	EUR	4.50
1 soup	every additional soup	per person	EUR	3.50
4 main courses	every additional main course	per person	EUR	6.50
4 desserts	every additional dessert	per person	EUR	4.50

### 4-course Menu included in the Dinner Package

We are please to send you our seasonal menu suggestion.

## DINNER BUFFETS AND MENUS

### Individual Dinner Buffets without package

Dinner buffets are offered for a minimum of 35 persons

Every dinner buffet includes a salad bar with different ingredients, dressings as well as a selection of bread and butter.

4 starters, 1 soup, 3 main courses, 4 desserts	per person	EUR	45.00
5 starters, 1 soup, 4 main courses, 4 desserts	per person	EUR	55.00
6 starters, 1 soup, 5 main courses, 5 desserts	per person	EUR	61.00
8 starters, 2 soups, 6 main courses, 6 desserts	per person	EUR	65.00

As additional service we offer Live Cooking Stations (minimum 50 guests):

Surcharge for main courses	per person	EUR	4.50
French crêpes with different sauces and fillings	per person	EUR	5.00
Waffles on a stick	per person	EUR	4.50
Candyfloss in different colours	per person	EUR	3.50

Chocolate fountain with white and dark chocolate and seasonal fruit skewers

Minimum 100 guests	per person	EUR	7.50
Minimum 180 guests	per person	EUR	6.00

### Individual Menus without package

We are pleased to create you an individual menu for minimum of 10 persons.

3-course menu	per person from	EUR	41.00
4-course menu	per person from	EUR	48.00
Each additional course	per person	EUR	7.00

### Drinks package

We are delighted to offer our drinks package including house wine white / red, draft beer, mineral water, soft drinks and coffee / tea. One hour will be charged with EUR 18.00 per person, any additional hour will be charged with EUR 10.00 per person and hour.

## DINNER BUFFET STARTERS

### With Meat

surcharge p.p.

- Parma ham with rocket salad, olive oil and Parmesan cheese
- Thai beef salad with sesame and soy sauce
- Vitello tonnato or vitello with sauce Vierge
- Mediterranean chicken salad with fillets of orange and basil
- Caesar salad with fried chicken breast fillet
- Cuts of fillet of pork on mizuna daikon cress salad
- Potato salad with Chorizo
- Asian marinated pork salad with chilli and coriander
- Bresaola on grilled courgette and old Balsamico
- Chorizo vegetable salad
- Home-smoked breast of duck on French mountain lentils and core oil

### With Fish

- Mixed sushi with wasabi, soy sauce and ginger EUR 2.50
- Seafood salad on braised mini pak choi
- Gravadlax "Mojito" on herb salad
- Fried king prawn on baby spinach with lime dressing EUR 3.50
- Smoked fillet of salmon on tagliatelle of cucumber
- Scallop on marinated raw vegetable EUR 2.00
- Lentils salad Teriyaki style with thin cuts of codfish
- Vegetable tagliatelle on blossom pesto and home-smoked salmon

### Vegetarian

- Mango wakame salad with sesame and rice
- Orecchiette pasta salad with mini tomatoes and olives
- Salad of steamed cous cous with vegetable and roasted cashew nuts
- Antipasti of vegetable with rocket salad and cress
- Caprese salad with green pesto and grissini
- Grilled bell pepper with Parmesan flakes and Mizuna salad
- Salad of mushrooms and fresh herbs and spring onions
- Oriental chick pea salad
- Salad of tomato, olive and feta cheese
- Pearl barley salad with celery and cranberries
- Rocked salad, melon and crostinis on Lime vinaigrette



## DINNER BUFFET AND MENU SOUPS

### With Meat

- Tom Kha Gai of chicken with spring onions, Shiitake mushrooms, tomatoes and fresh coriander
- Asian noodle soup with filled dumplings and chilli
- Tom Yam Gung with chicken, vegetable and fresh coriander

### With Fish

- Cream soup of green peas with crayfish tails
- Belgian bouillabaisse of blue white fish with saffron and garlic

### Vegetarian

- Orange carrot soup perfumed with ginger
- Tom Kha Gai of vegetable with spring onions, shiitake mushrooms, tomatoes and fresh coriander
- Soup of toasted tomato on melted Mozzarella cheese and green pesto
- Coconut milk curry soup with roasted cashew nuts
- Vegetable stock with stripes of root vegetable and lemongrass
- Indian soup of red lentils
- Minestrone
- Bell pepper chilli soup with herb oil

## DINNER BUFFET AND MENU MAIN COURSES

Our banquet chefs select to all main courses fresh seasonal vegetables and suitable side dishes like: Basmati rice, sticky rice, boiled potatoes, gnocchi's, polenta, potato gratin, naan bread from our Tandoor oven and pasta.

### With Pork

surcharge p.p.

- Medaillons of pork with gnocchi, tomatoes, beans and gravy
- Stuffed roast on the spit on braised cabbage
- Gratinated pork steaks with mushrooms and tomatoes
- Small escalope Vienna style with bated potatoes

### With Lamb

- Hip of lamb on potato bean vegetable and thyme
- Ragout of lamb oriental style with Basmati rice (hot)

### With Veal or Beef

EUR 2,50

- Sirloin coated in herbs on sauted mushrooms
- Small steaks of Black Angus beef on ratatouille in tomato sauce and gnocchis
- Pasta with stripe of fillet of beef, tomato confit and mushrooms
- Cream goulash of veal
- Typical German marinated beef and red cabbage
- Saltimbocca of veal with sage and ham

### With Poultry

- Green Thai chicken curry with vegetables and Basmati rice
- Chicken Makhani with saffron and almonds
- Grilled corn-fed chicken „Hainan“ on ananas, tomato and cucumber vegetable
- Pot au Feu of chicken with white mushrooms, pearl onion, sweet peas and banquette
- Sliced turkey in cream sauce and mushrooms with “Schupfnudeln” (potato noodles)

## DINNER BUFFET AND MENU MAIN COURSES

Our banquet chefs select to all main courses fresh seasonal vegetables and suitable side dishes like: Basmati rice, sticky rice, boiled potatoes, gnocchi's, polenta, potato gratin, naan bread from our Tandoor oven and pasta.

### With Fish

- Fillet of salmon on potato cucumber vegetable with crème fraîche and borage
- Fried fillet of gilthead on tomato fennel vegetable
- Poached fillet of codfish on spinach and sweet potato in coconut milk
- Grilled fillet of gunnel on vegetable bulgur with tomato
- Seafood pasta with spring onion and cherry tomatoes
- Fillet of red mullet on tomato olive vegetable and green pesto
- Fried fillet of pikeperch on Bouillon potato, roof vegetable and fresh parsley
- Indian marinated red snapper on Tandoori pearl barley and bell pepper
- Fillet of salmon on coconut milk lime sauce with mini pak choy

### Vegetarian

- Gratin of potato and leek with feta cheese
- Battata Harra – fried potatoes and vegetable oriental style (vegan)
- Cous cous with dried fruits and chick peas (vegan)
- Gnocchis with tomato bell pepper vegetable
- Farfalle pasta with beans, artichokes, spinach and olive oil
- Linguine pasta with black olives, tomato sauce and melted Mozzarella cheese
- Pasta al Limone with Parmesan cheese
- Penne al Arrabiata with chilli and fresh parsley
- Pasta al Pesto Genovese with rocket salad and dried tomato
- Pasta with stripes of fillet of beef, tomato confit and mushrooms

## DINNER BUFFET DESSERTS

### Dinner Buffet Desserts

- Cured cheese mousse with seasonal fruits
- Mango tiramisu
- Fresh fruit salad
- Passion fruit lemongrass tartlet
- Fruit lasagne (cold or hot)
- Mousse of Valrhona chocolate
- Trifle of sponge cake, yoghurt and fruit
- Coconut panna cotta with raspberry foam
- Crème brûlée of pistachio
- Petit fours of Baileys
- Tarte au chocolat
- Espresso jelly with Amaretto cloud
- Chocolate orange tartlet
- Rice pudding with seasonal fruit
- Curd cheese foam with Vanilla



## DRINKS

### Hot Drinks

Cappuccino	cup	EUR	4.20
Espresso	cup	EUR	3.30
Double Espresso	cup	EUR	4.50
Latte Macchiato	glass	EUR	4.60
Freshly brewed coffee	cup 1,00 l	EUR EUR	3.70 15.00
Tea	cup 1,00 l	EUR EUR	3.00 15.00

### Non-alcoholic Drinks

Gerolsteiner mineral water sparkling / medium / still	0,25 l 0,75 l	EUR EUR	3.90 9.00
Coca-Cola, Coca-Cola light, Fanta, Sprite	0,20 l 1,00 l	EUR EUR	3.90 13.00
Tonic Water, Ginger Ale, Bitter Lemon	0,20 l	EUR	3.90
Vaihinger orange and apple juice	0,20 l 1,00 l	EUR EUR	4.00 14.00
Red Bull	0,25 l	EUR	4.50

### Beer

Berliner Pilsner, draft beer	0,30 l 0,50 l	EUR EUR	4.60 5.50
Radeberger Pils, draft beer	0,30 l 0,50 l	EUR EUR	4.60 5.50
Schöffelhofer Hefeweizen – wheat beer, unfiltered / crystal / dark	0,50 l	EUR	5.50
Berliner Weiße – beer flavoured with raspberry or woodruff syrup	0,33 l	EUR	4.60
Clausthaler non-alcoholic	0,33 l	EUR	4.60
Becks gold	0,33 l	EUR	4.50

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## DRINKS

### Sparkling Wine

Radisson house-label Chardonnay	0,10 l	EUR	7.00
	0,75 l	EUR	33.00

Prosecco Col de Mez – Spumante Brut	0,10 l	EUR	8.20
	0,75 l	EUR	38.00

### Champagne

Laurent Perrier	0,10 l	EUR	13.00
	0,75 l	EUR	85.00

Veuve Clicquot Brut	0,75 l	EUR	105.00
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Moët & Chandon	0,75 l	EUR	95.00
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### Aperitif

Bellini cocktail with peach liqueur, peach pulp and champagne	0,10 l	EUR	16.00
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Kir Royal cocktail with cassis liqueur and champagne	0,10 l	EUR	15.00
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Sandemann Sherry dry / medium / cream	5 cl	EUR	7.00
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Martini Vermouth dry / bianco / rosso	5 cl	EUR	7.00
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Sandemann Port Wine	5 cl	EUR	7.00
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Aperol Spritz	0,25 l	EUR	11.00
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Hugo	0,25 l	EUR	11.00
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## DRINKS

### Digestive

Grappa di Chardonnay	4 cl	EUR	9.20
Fernet Branca and Menta	4 cl	EUR	7.50
Malteserkreuz Aquavit	4 cl	EUR	7.50
Cognac Hennessy V.S.	4 cl	EUR	10.50
J. Walker Red Label Scotch	4 cl	EUR	9.00
Jim Beam Straight Bourbon	4 cl	EUR	8.50
Scheibel "Alte Zeit" Kirsche (cherry)	4 cl	EUR	11.00
Scheibel "Alte Zeit" Wild Himbeerbrand (wild raspberry)	4 cl	EUR	11.00
Scheibel "Alte Zeit" Gelbe Berg-Pflaume (yellow mountain plum)	4 cl	EUR	11.00
Scheibel "Alte Zeit" Edel Williams (classy pear)	4 cl	EUR	11.00
Ramazotti	4 cl	EUR	7.50
Averna	4 cl	EUR	7.50
Jägermeister	4 cl	EUR	7.50
Cointreau	4 cl	EUR	8.50
Grand Marnier	4 cl	EUR	8.50

### Long Drinks & Cocktails

Long drinks	0,20 l	EUR	9.50
Cocktails	from	EUR	11.00
Non-alcoholic cocktails	from	EUR	8.00

We are happy to offer you more spirits and mixed drinks.

## DRINKS

### White Wines

Weissburgunder Vineyard Anselmann, Pfalz, Germany, QWPSR dry <i>mild fruit flavour</i>	0,75 l	EUR	26.00
Gutedel 2011 Vineyard Haltinger, Bio wine, Ecovin, Baden, Germany, QWPSR dry <i>green apple, pear</i>	0,75 l	EUR	30.00
Grauburgunder Vineyard Pfaffmann, Pfalz, Germany, QWPSR dry <i>spicy bouquet</i>	0,75 l	EUR	26.00
Chardonnay Twin Oaks Robert Mondavi, California, USA, dry <i>soft bouquet, intense taste</i>	0,75 l	EUR	34.00
J. Bouchon Sauvignon Blanc Maule Valley, Las Mercedes & Santa Rosa, Chile <i>fresh, lively</i>	0,75 l	EUR	33.00
Eaglehawk Chardonnay Wolf Blass Winery, South-East Australia, dry <i>bouquet of honey, melon, peach</i>	0,75 l	EUR	31.00
Pinot Grigio Cantina Colli del Soligo, Veneto, Italy, IGT dry <i>balanced taste</i>	0,75 l	EUR	25.00
Sauvignon Blanc Domaine Caude Val Paul Mas, Languedoc, France, dry <i>distinctive fruity, spicy finish</i>	0,75 l	EUR	26.00
Fusser Riesling 2012 Vineyard Martin & Georg Fusser, Pfalz, Germany, QWPSR, off-dry <i>Piquant flavour, fresh and tangy</i>	0,75 l	EUR	33.00
Riesling 2013 Vineyard Torsten Krieger, Pfalz, Germany, QWPSR dry <i>light yellow colour, peach and apple aroma, vitalising sourness in taste</i>	0,75 l	EUR	36.00





## DRINKS

### Red Wines

<b>Dornfelder Classic</b> Vineyard Anselmann, Pfalz, Germany, dry <i>fruit flavour, spicy, intense</i>	0,75 l	EUR	28.00
<b>Spätburgunder</b> Vineyard Anselmann, Pfalz, Germany, QWPSR dry <i>powerful, fruity</i>	0,75 l	EUR	27.00
<b>Beringer Stone Cellars Zinfandel</b> Beringer vineyards, Napa Valley, California, USA <i>fruit flavour of plum, cherry and berries with fine pepper taste</i>	0,75 l	EUR	36.00
<b>Shiraz, Merlot, Cabernet Sauvignon</b> Wolf Blass Winery, Eaglehawk, South-Australia, dry <i>spicy bouquet, nuances of vanilla &amp; cacao</i>	0,75 l	EUR	31.00
<b>Rioja Vega Tinto</b> Bodegas Muerza, Rioja, Spain, DO dry <i>rich tannins, full-bodied</i>	0,75 l	EUR	26.00
<b>J. Bouchon Merlot Reserva</b> Maule-Tal, Santa Rosa & Las Mercedes, Chile <i>distinctive fruit aroma, fresh berries</i>	0,75 l	EUR	32.00
<b>Peter Lehmann Layers Red</b> Barossa Valley, Australia <i>fascinating complex: fresh uncomplicated, irresistible, tasteful and fruity</i>	0,75 l	EUR	29.00
<b>Merlot</b> Domaines Caude Val – Paul Mas, Languedoc, France, dry <i>soft taste, cherry bouquet</i>	0,75 l	EUR	26.00
<b>2011 Ecovin Noir</b> Weingut Haltingen, Baden, Germany, Bio wine, QWPSR dry <i>expressive berry flavours</i>	0,75 l	EUR	33.00
<b>Montepulciano</b> Colli di Poggio Fiorito, DOC, Aduzzen, Italy <i>full-bodied, powerful</i>	0,75 l	EUR	26.00

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## INCENTIVE PROGRAMME

### AquaDom Ride – Discover an exciting underwater world.

A definite highlight for every event is a ride across the AquaDom, the world's largest cylindrical aquarium with 1 million litres of salt-water. Impress delegates or guests and book the glass elevator inside the AquaDom for exclusive use in the evening and entertain your guests with a breathtaking exotic underwater spectacle as they ride up 25 metres. The two-storey elevator accommodates 47 people and each ride takes about 10 minutes, giving delegates plenty of time to get up close to hundreds of exotic fish.

Exclusive AquaDom rides are possible after 7 p.m.

Price up to 100 persons *	per person	EUR	11.50
Price from 101 persons	per person	EUR	10.50

\* For groups with less than 50 persons applies an extra charge of EUR 75.00 for the AquaDom guide.



## INCENTIVE PROGRAMME

### Adele Boat Trip

Rent our boat "Adele" exclusively for your private or corporate function from March till November.



The river "Spree", the "Landwehr" canal or the picturesque lakes of the "Havel" – there are more objects of interest than you can imagine. Did you know that Berlin has more bridges than Venice? You don't believe it? Just count them! You can do this on one of the various boat trips or during an exclusive charter tour with a catering of your choice.

"Adele" is a modern boat with a glass roof, which can be completely opened. The boat is fully air-conditioned and equipped with CD Player, radio and a microphone.

The 1-hour tour starts directly in front of the hotel at the "Liebknecht" bridge opposite the Berlin Cathedral. At first, the ride goes off to the cradle of Berlin to the Nikolai Quarter in direction to the Watergate "Mühlendamm". You will pass by the Berlin Cathedral, the "Marshall", the Nikolai Church, the "Berliner Münze" and the "Haus der Wirtschaft". At the watergate "Mühlendamm" the boat turns. The ride continues to the governmental district. You will see the "Hackescher Markt", the Old National Gallery, the Pergamon Museum, the Bode Museum, the "Weidendammer" bridge, the station "Friedrichstrasse", the ARD TV studio, the House of Parliament "Reichstag", the Palais of the President of the House of Parliament, the "Band des Bundes", the new "Kronprinzen" bridge, the central train station, the Swiss embassy, the Chancellor's office, the congress hall and the victory column. Subsequent the journey goes back to the pier DomAquareé at the "Liebknecht" bridge.

You might book a German or English speaking guide for this tour. Other languages are available on request. In addition we offer you on request a 2- or 3-hour tour with or without a guide, table flower arrangements and entertainment as well as catering on the boat.

## INCENTIVE PROGRAMME

### Adele Boat Trip – Exclusive functions with buffet

#### Number of guests

Seated buffet for lunch or dinner for 30 - 50 guests

Standing reception for a maximum number of 80 guests

#### Food

Our executive chef is looking forward to create a very special buffet for you and your guests.

An offer for receptions are available on request.

Snack buffets or finger food	per person from	EUR	27.00
Lunch or dinner buffets	per person from	EUR	45.00

#### Beverages

Package for 2 hours	per person	EUR	18.00
Package for 2 hours	per person	EUR	28.00
Package for 3 hours	per person	EUR	38.00

The package includes:

Welcome drink on land – a glass of sparkling wine of our house brand Radisson Blu Chardonnay

On board we serve white and red wine, mineral water, soft drinks and bottled beer

#### Costs for staff

Staff for set-up and teardown (approx. 1 hour)	per staff	EUR	25.00
Waiter per hour (Please calculate one waiter per 20 guests.)	per waiter	EUR	25.00
Kitchen staff for set-up and teardown (approx. 1 hour)	per staff	EUR	25.00
Chef per hour	per chef	EUR	25.00

#### Boat “Adele”

Hire charge on request

#### Further costs

Catering charge for furniture and service equipment	per person	EUR	4.50
Vase of flowers	per vase from	EUR	10.00
Flower arrangement	per piece from	EUR	30.00
Menu / buffet cards	per card	EUR	2.50

## INCENTIVE PROGRAMME

### **Trabi-Safari**

Before the fall of the Berlin Wall a torture – today big fun! With the cult car of the East on tour through the capital – that is adventure pure, paired with an unique nostalgic driving feeling.

### **The Underground of Berlin**

Discover Berlin below the ground! On this tour you will get to know protective systems from the time of war and postwar, industrial used vaults, reservoirs or forgotten underground galleries.

### **Berlin from the Bird Perspective**

Discover Berlin from an unusual perspective – fly in the legendary supply plane, the water airplane or in a helicopter over the pulsating capital! A balloon in the heart of Berlin – The well-known Hi-Flyer is ready for take-off!

### **Berlin as the Political Centre**

Lower House of German Parliament „Bundestag“, Upper House of German Parliament “Bundesrat”, Chancellorship of German Parliament “Bundeskanzleramt” – all these keywords become alive in Berlin. A guided tour in the parliamentary area of the Lower House of German Parliament “Bundestag” is certain in your interest.

### **Berlin from the Water**

The river Spree, the “Landwehr” canal or the pictorial lakes of the Havel – there are so many interesting objects. Did you know that Berlin has more bridges than Venice? If, you do not believe it, then count them - on a trip with our boat “Adele” in connection with a catering of your choice.

### **City tour in a Velotaxi**

A little slow but very close to the happening. A friendly Velo-Guide takes you to the interesting places and explains you the sights of Berlin.

### **Potsdam and its Castles**

The castle “Schloss Sanssouci” in Potsdam became the most popular refuge of the great King of Prussia Friedrich II. also named “king of philosophy”. To this wonderful place he invited the great thinkers of this time. Maybe you would like to follow them and experience the beauty of the castles and parks.

### **The Berlin Wall**

As the symbol of the division of Berlin, Germany and the world, the Berlin Wall is inseparable connected with the history of the city. Go on a discovery route and let the past come alive!

We are looking forward to make your event a real success!  
All incentive can be adjusted to your requests.

## CONFERENCE SERVICES

<b>Telephone / Modem connection</b>	per unit	EUR	0,50
<b>Wireless LAN throughout the hotel</b>			free of charge
<b>Internet desk at the hotel lobby</b>			
NetPoint Cash Card Red, 20 min (EUR 0,32 / min)	per card	EUR	7.50
NetPoint Cash Card Blue, 60 min (EUR 0,375 / min)	per card	EUR	19.00
Charged via credit card	per minute	EUR	0.35
<b>High-Speed Internet access</b>			
Up to 12 connections in the conference room	up to 6 hours	EUR	84.00
	up to 12 hours	EUR	140.00
Unlimited number of connections in the conference room	up to 6 hours	EUR	250.00
	up to 12 hours	EUR	340.00
<b>Computer usage at the Conference Service Centre</b>			
Computer usage including print of 20 pages	per hour	EUR	25.00
Every following printout	per page	EUR	0.30
<b>Laptop hire</b>			
Hire per laptop – maximum 3 laptops are available	daily charge	EUR	30.00
Deposit per laptop		EUR	500.00
<b>Photocopies, black-and-white</b>			
1-100 / more than 100	per sheet	EUR	0.30 / 0.25
<b>Photocopies, colour</b>			
1-50 / more than 100	per sheet	EUR	0.50 / 0.45
<b>Overhead transparency copies, black-and-white</b>			
1-100 / more than 100	per sheet	EUR	1.30 / 1.25
<b>Overhead transparency copies, colour</b>			
1-50 / more than 100	per sheet	EUR	2.00 / 1.95
<b>Other services</b>			
Laminating A4	per sheet	EUR	1.50
Name tags	per piece	EUR	1.50
Menu cards	per card	EUR	2.50

## HOTEL SERVICES

### Distribution

Sorted by name up to 2 pieces	per room	EUR	3.00
Sorted by name more than 2 pieces	per room	EUR	4.00
Not sorted by name up to 2 pieces	per room	EUR	1.50
Not sorted by name more than 2 pieces	per room	EUR	3.00

All distribution items should be delivered to the hotel 24-hours in advance, to guarantee a smooth operation.

### Porterage

Luggage service	per room	EUR	3.50
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### Parking Garage

Per hour		EUR	2.00
Day ticket / loss		EUR	22.00

### Cloakroom

Cloakroom attendant	per hour	EUR	25.00
Stored cloakroom items	per item	EUR	2.00

### Security

Security (per person)	per hour	EUR	25.00
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### Decoration and incentive programme

We are pleased to make a tailor-made proposal for your event.

## AUDIO VISUAL EQUIPMENT

Your AV specialist at the Radisson Blu Hotel is KFP, who is responsible for technology in congresses, conferences, events, IT and telecommunication solutions. The following services are provided by KFP:

	Price per day
<b>Conference equipment</b>	
KFP Digichart	EUR 70.00
in addition to flipchart or white board	
Flipchart	EUR 35.00
Pin board	EUR 35.00
White board	EUR 35.00
Laser pointer	EUR 10.00
Presenter's case, including necessary equipment for presentations	EUR 55.00
Overhead projector	EUR 60.00
Slide projector 400 Watt	EUR 90.00
including 1 slide carousel with lens and projection table	
Screen 1,80 x 1,80 m, on tripod	EUR 60.00
Screen 1,80 x 2,40 m, framed, for frontal projection	EUR 90.00
Screen 1,80 x 2,40 m, framed, for back projection	EUR 90.00
Screen 2,00 x 2,70 m, framed, for frontal projection	EUR 120.00
Screen 2,00 x 2,70 m, framed, for back projection	EUR 120.00
Screen 2,20 x 3,00 m, framed, for frontal projection	EUR 150.00
Screen 2,20 x 3,00 m, framed, for back projection	EUR 150.00
Screen 2,70 x 3,60 m, framed, for frontal projection	EUR 170.00
Screen 2,70 x 3,60 m, framed, for back projection	EUR 170.00
Screen 3,10 x 4,20 m, framed, for frontal projection	EUR 190.00
Screen 3,10 x 4,20 m, framed, for back projection	EUR 190.00
<b>Sound systems</b>	
Sound system 1	EUR 210.00
basic package for small rooms, for speech and interval music includes: audio mixer, 2 x loudspeakers on tripod	
Sound system 2	EUR 355.00
basic package for medium-sized rooms, for speech and interval music includes: audio mixer, 4 x loudspeakers on tripod	
Sound system 3	EUR 415.00
basic package for large rooms, for speech and interval music includes: audio mixer, 6 x loudspeakers on tripod	
Sound system 4	EUR 530.00
basic package for large rooms, for speech and interval music includes: audio mixer, 10 x loudspeakers on tripod and additional Amplifier	
Active audio mixer	EUR 80.00
Passive audio mixer	EUR 80.00
Audio mixer, small	
to connect CD Player or 1 microphone to ceiling speakers of DomLounge	
Power amp, 2 x 500 Watt	EUR 60.00
Equalizer or Compressor or Delay	EUR 35.00
Microphone with cable	EUR 25.00
Handheld, wireless microphone	EUR 90.00
Clip microphone, wireless with pocket transmitter	EUR 90.00
Headset microphone, wireless with pocket transmitter	EUR 120.00

All rates are including VAT.  
Subject to change without notice.





## AUDIO VISUAL EQUIPMENT

	Price per day
<b>Sound systems</b>	
Microphone chain	EUR 48.00
per microphone, e.g. 50 people U-Form, every 2 participant 1 microphone = 25 microphones plus presidential unit as well as 2 power adaptors plus sound system (only in conjunction with a technician)	
Press splitt, 15 channels	EUR 85.00
CD player	EUR 45.00
MP3 audio recording	EUR 90.00
via Laptop (additional CDs are charged with EUR 5,00 each)	
Di box	EUR 20.00
passive, to connect laptop to sound system	
Laptop loudspeaker	EUR 30.00
Loudspeaker 12", with tripod	EUR 60.00
Sub-bass loudspeaker	EUR 65.00
for extra bass on sound system when playing video or music	
<b>Projection and video equipment</b>	
LCD Projector 2500 ANSI Lumen, 1024x768	EUR 290.00
LCD Projector 3500 ANSI Lumen, 1024x768	EUR 290.00
LCD Projector 5000 ANSI Lumen, 1024x768	EUR 515.00
LCD Projector 6500 ANSI Lumen, 1024x768	EUR 665.00
LCD Projector 10000 ANSI Lumen, 1024x768	on request
Tele lens	EUR 210.00
Wide angle lens	EUR 210.00
Projection table	EUR 25.00
Design media trolley "Modem"	EUR 180.00
includes Video/ DVD player and 32" LCD-TV on a trolley with wheels	
Video player, SVHS, Pal/Secam/NTSC	EUR 60.00
Video player Betacam SP Pal	EUR 295.00
DVB-T receiver	EUR 40.00
DVD player, Multinorm	EUR 60.00
HDD-/ DVD Recorder	EUR 180.00
Plasma monitor 42"	EUR 350.00
for data and picture transmission incl. design rack	
Plasma monitor 50"	EUR 450.00
for data and picture transmission incl. design rack	
Plasma monitor 65"	EUR 650.00
for data and picture transmission incl. design rack	
VGA distributor 1-4	EUR 65.00
to connect up to 4 monitors/ projectors to one laptop	
VGA switcher 4-1	EUR 65.00
to switch between max 4 laptops	
Seamless switcher	EUR 380.00
to switch/ blend/ fade between several laptops and video signals	
Video preview monitor 9"	EUR 48.00
DV camcorder with tripod incl. 1 x cassette	EUR 200.00
DV camcorder (HD 19:9) with tripod incl. 1 x cassette	EUR 370.00

## AUDIO VISUAL EQUIPMENT

	Price per day
<b>Video and Telephone conferencing systems</b>	
Video conference system - daily rate for Point to Point or multi-point video conferencing daily rate incl. technical briefing (plus ISDN costs)	EUR 980.00
Telephone conference system up to 12 participants seated at a block panel	EUR 95.00
Telephone hybrid system minimum of 12 participants with audio recording of the telephone conference possible	EUR 225.00
<b>IT communication / office material</b>	
Notebook with installed MS Office package and Windows 7 Prof. in German or English	EUR 180.00
Wireless USB Presenter incl. Laser pointer	EUR 25.00
Monitor TFT 19"	EUR 65.00
Monitor LCD 24" 16:9	EUR 110.00
Digital Camera, 8 Megapixel, 2 GB SD Card	on request
Inkjet colour printer	EUR 60.00
Laser printer	EUR 100.00
Photocopier	on request
Walkie-Talkie including headset	on request
<b>Simultaneous interpreting system</b>	
Simultaneous package including double cabin/IR transmitters/ control system plus sound system including assembly and dismantling receivers incl. headphones	Price per day EUR 990.00
Simultaneous upgrade, further languages	EUR 7,00 EUR 420.00
<b>Voting systems</b>	
TED system / Digi Vote	on request
<b>Lighting equipment</b>	
Floorlight á 500 W incl. colour filter	EUR 25.00
Floorlight LED	EUR 30.00
Light mixing console Light commander	EUR 65.00
Presenter lighting 2 x fresnel or spotlight 1 kw on wind-up tripod incl. dimmer	EUR 160.00
Moving lights Mac 500 or Mac 600, 16 million colours, programmable movement, Gobo projections possible	on request
<b>Stage equipment</b>	
Stage- and back projection walls	on request
Lectern incl. 15 " TFT Display	EUR 280.00
<b>Services</b>	
Technician / per hour (Mon-Fri, 8am – 6pm)	EUR 60.00
Technician / per hour (Mon-Fri, from 6pm)	EUR 80.00
Technician / per hour (Sat-Sun, bank holidays)	EUR 100.00
Technician / day rate (maximum up to 10 hours)	EUR 495.00

All rates are including VAT.  
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## DELIVERY

Deliveries can be made via the gateway of the parking garage of Spandauer Strasse 3, right up to the goods receiving department of the Radisson Blu Hotel, which can accommodate 7.5 t trucks with a maximum height of 3.20 metres.

Heavy trucks up to 12.5 t need a permission of Bilfinger Real Estate GmbH and use the same gateway of the parking garage, but need to stop in front of the hotels goods receiving. The loading gauge until this delivery courtyard is 3.80 meters high.

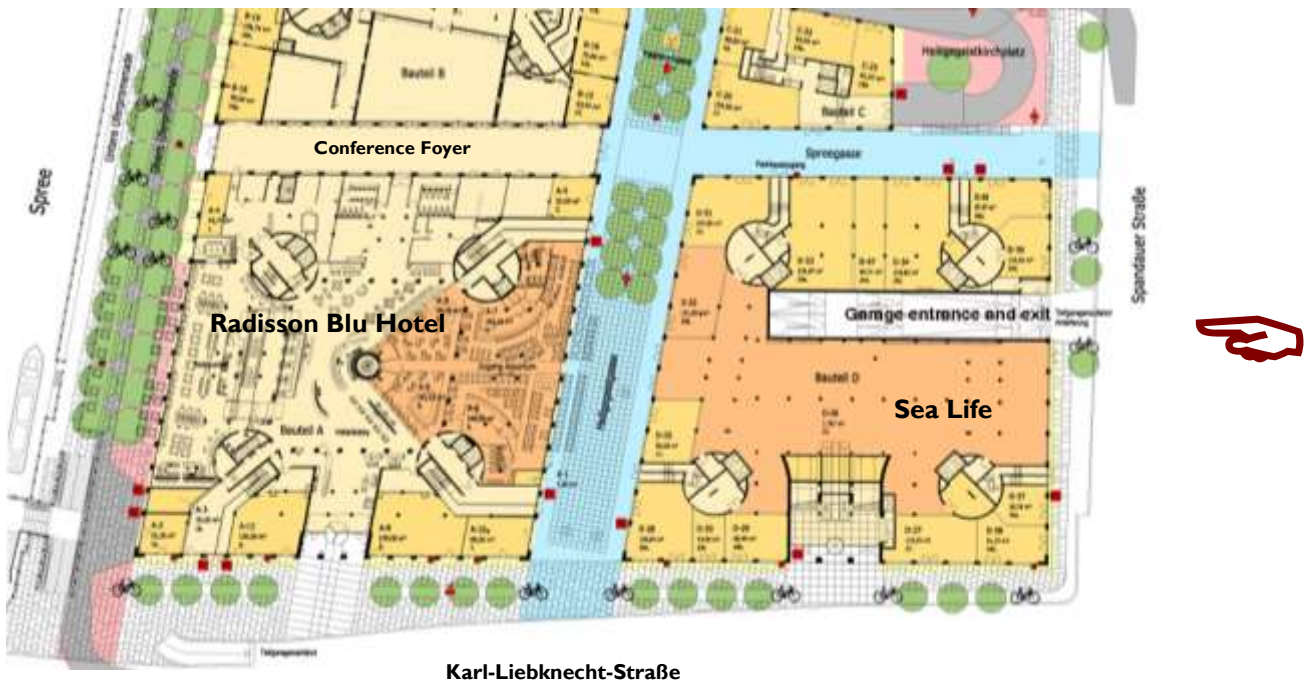
Semi-trailer truck cannot be unloaded in the parking garage. Please be aware, vehicles cannot be parked there. We recommend trucks with loading platform, as the hotel does not have one.

Please inform us at least 14 days before the event, what, how much and exactly when it will be delivered.

Measurements of our service elevators  
 to the conference facilities width 0,99 m x length 1,75 m x height 2,10 m  
 to the DomLounge width 1,08 m x length 2,40 m x height 2,10 m

Both elevators have a weight limit of maximum 1000 kg.  
 As the hotel staff is also using those elevators, an exclusive usage is not possible.  
 Please calculate extra time for delivery.

On request and with a written special permit it is possible to make deliveries with trucks up to 7.5 t at ground level – from the riverside directly to the Conference Foyer. The delivery time is restricted and can be arranged only between 8 a.m. and 10. a.m. or from 8 p.m. to 10. p.m. Please note that the special permit needs to be requested 14 days in advance.



All rates are including VAT.  
 Subject to change without notice.



# GENERAL TERMS AND CONDITIONS

## FOR HOTEL ACCOMMODATION AND HOLDING EVENTS

### I. Area of applicability

1. These general terms and conditions apply for all services and deliveries by the hotel.
2. Should the hotel change its general terms and conditions before the termination of the contract, the updated version is incorporated into the contract if the partner to the contract is informed about this in writing with reference to these legal consequences and the partner does not object to the incorporation within a period of 14 days.
3. The customer's general terms and conditions shall only form part of this contract if the hotel consents in writing to the incorporation in whole or for individually specified points.

### II. Conclusion of the contract

1. The contract (hereafter also referred to as the "booking") comes into effect on request from the customer through the acceptance by the hotel. The hotel is free to confirm the booking in writing.
2. If a third party makes the booking for the customer, it is liable to the hotel as the booking party together with the customer as joint debtor.

### III. Services, prices, payment, billing

1. The hotel is obligated to perform the services ordered by the customer and agreed to by the hotel.
2. The customer is obligated to pay the hotel the agreed prices for these and other services enlisted. This also applies for hotel services and expenses induced by it for third parties.
3. If the hotel rescinds with good cause, the customer has no claim for compensation.
4. The agreed prices include the current statutory VAT. Should the rate of VAT applicable to the contractual services increase or decrease after the conclusion of the contract, the prices shall be adjusted accordingly.
5. If the period between the conclusion of the contract and the fulfilment of the contract as defined by the contractual agreements exceeds four months and the general price charged for such services is increased by the hotel, this can increase the contractually agreed price as appropriate, but by 5 % at the most.
6. The hotel is entitled to increase the prices if municipal duties (culture tax, visitor's tax, etc.) for the accommodation are increased. The price increase is limited to the costs of the abovementioned duties.
7. The hotel's bills are payable immediately upon receipt of the bill without any deduction, unless other payment terms and conditions are expressly agreed. The hotel is entitled to render accumulated claims for payment at any time and to demand immediate payment. If payment is delayed, the hotel is entitled to claim interest for delay amounting to 10% above the base rate for companies and 5% above the base rate for consumers. The hotel is at liberty to prove that the damages are greater.
8. The subleasing and re-leasing of allocated rooms, other rooms, spaces or cabinets as well as inviting to interviews, sales or similar events require the prior written consent of the hotel, whereby § 540 para. 1 sentence 2 BGB [German Civil Code] shall be waived, provided that the customer is not a consumer.
9. The hotel is entitled to demand upon conclusion of the contract an appropriate advance payment or security deposit in the form of a credit card guarantee or similar from the customer. If an advance payment is not made within the agreed period, the hotel can withdraw from the contract and claim compensation for damages.
10. In justified cases (e.g. outstanding payment by the customer or extending the scope of the contract) the hotel is entitled to demand an increase of the advance payment agreed in the contract or an increased security deposit amounting to the expected costs of the accommodation.
11. The hotel is further entitled to demand an appropriate advance payment or a security deposit from the customer at the beginning and during the customer's stay, provided that such an advance payment or security deposit was not already paid in accordance with the above provisions.
12. The customer can only settle or lower a claim by the hotel with an undisputed or valid claim.

### IV. Room availability, delivery and return

1. The customer does not acquire any claim for the availability of a particular room, unless the hotel confirmed the availability of a particular room in writing.
2. Booked rooms are available to the customer from 15:00 on the day of arrival. The customer has no claim for earlier availability. Guests who arrive before 15:00 can move into their room as early as possible, according to availability.
3. The available rooms are to be taken by 18:00 on the day of arrival. After this time the hotel can book out the rooms to others, unless the customer informed the hotel in advance and in writing that they would arrive later. The hotel is entitled to demand a guarantee for late arrivals.
4. On the agreed day of departure, check-out is at 12:00 at the latest. After that time the hotel can charge 50 % of the agreed price of the room for the additional use of the room up until 18:00, and 100 % from 18:00. Possible further claims for compensation for damages by the hotel are reserved.

# GENERAL TERMS AND CONDITIONS

## FOR HOTEL ACCOMMODATION AND HOLDING EVENTS

### V. Withdrawal of the customer from the contract for accommodation (cancellation, rescission)

1. A withdrawal by the customer from the contract of accommodation requires the prior written consent of the hotel. Without the hotel's consent, the customer is obligated to pay 90 % of the contractually agreed price for staying overnight when the room is not occupied. The customer is at liberty to prove that the abovementioned claim does not exist or does not exist to the amount claimed.
2. If a deadline for withdrawal from the contract free of charge was agreed between the hotel and the customer, the customer can withdraw from the contract until that point without initiating claims by the hotel for payment or compensation for damages. The customer's right to rescind expires if it does not exercise its right to rescind against the hotel by the agreed deadline.
3. Services performed by third parties or special services (e.g. cakes, flowers, etc.) which become useless as a result of the cancellation is to be paid by the customer in full.

### VI. Withdrawal of the customer from a contract for an event (cancellation, rescission)

1. The customer is only entitled to rescind without charge if this has been agreed with the hotel in writing. Otherwise the hotel is entitled in the case of a cancellation to charge the agreed cost of hire for the event rooms in addition to the costs of preparation in accordance with the following provisions, provided that it is not possible to book the rooms for another customer.
2. The hotel is entitled to charge for the room or the conference package
  - at a rate of 50 % for cancellation from 6 months before the beginning of the event,
  - at a rate of 80 % for cancellation from 3 months before the beginning of the event,
  - at a rate of 90 % for cancellation from 14 days before the beginning of the event.
3. If sales of food and drink are agreed, the hotel is entitled to charge the following additional costs in the case of cancellation:  
If the customer cancels the booking for an event with agreed food and drink between the 8<sup>th</sup> and 4<sup>th</sup> week before the event, the hotel is entitled to charge 35 % of the food sales lost and 20 % of the drinks sales, and is entitled to charge 80 % of the food and drink sales from the 4<sup>th</sup> weeks until the beginning of the event. The sum for food and drinks is calculated according to the number of participants agreed in the contract. If no sum for food and drinks was agreed in the contract, the cheapest three course menu from the currently valid event offer shall be used as a basis for the all-inclusive price. The food bill will then be calculated using the formula: menu price, banquet x number of people. Drinks sales are calculated as 50 % of the food bill.
4. The customer is at liberty to prove that the hotel is not at any loss as a result of the event not taking place or the loss for the hotel is lower than the flat-rate compensation for damages claimed.

### VII. Rescission by the hotel

1. If it has been agreed that the customer can rescind without incurring costs within a defined period, the hotel is also entitled to withdraw from the contract within this period.
2. If an agreed advance payment or an advance payment claimed on the basis of these general terms and conditions is not paid by the due date, the hotel is also entitled to rescind the contract. Moreover, the hotel can claim compensation for damages from the customer.
3. The hotel is entitled to rescind the contract with immediate effect if, for example,
  - acts of God and other circumstances which the hotel is not responsible for make the fulfilment of the contract impossible;
  - bedrooms and other rooms are intentionally booked using misleading or false statements about facts which are material to the contract, e.g.
    - who the customer is or the purpose of the stay;
  - the hotel has justified reason to assume that the use of hotel services can put at risk the smooth operation of the business, the security or the public reputation of the hotel, unless this is attributable to the hotel's sphere of responsibility;
  - the purpose or reason of the stay is illegal;
  - there is an unauthorised sub-leasing or re-leasing contrary to III. 7. of these general terms and conditions;
  - the hotel is closed;
  - proper accommodation and/or proper facilities for an event are not guaranteed because the hotel is being renovated;
  - the customer withdraws from a part of the contract in the case of a combined accommodation and event contract.

# GENERAL TERMS AND CONDITIONS

## FOR HOTEL ACCOMMODATION AND HOLDING EVENTS

### VIII. Number of participants, changes to the number of participants and changes to the event location

1. A change in the number of participants registered by the customer of more than 5 % must be notified in writing to the hotel catering department at the latest 7 days before the start of the event, so that it can be acknowledged by the hotel in the bill. Deviations beyond this shall be based on the original number of participants registered less 5 %.
2. An increase in the number of participants of more than 5 % requires the written consent of the hotel. In the case of an increase, the actual number of participants will be used as the basis for the bill.
3. If the number of participants is changed by more than 10 %, the hotel is entitled to exchange the agreed rooms, provided that the size of the new rooms is appropriate for the latest number of participants notified and the rooms are comparably equipped.
4. If necessary the hotel is entitled to move the booked event to another room of the same value.
5. If the agreed start and finishing times of the event are changed without the prior written consent of the hotel, the hotel can charge for the additional costs for the commitment according to § 315 BGB [German Civil Code], unless the hotel is responsible for the change of times.
6. If the event carries on after midnight, the hotel is entitled to charge **EUR 1.50** per guest and hour including VAT. The agreed number of participants is the basis for the number of guests.
7. Displays are not allowed in the foyer and in the lobby. The prior written consent of the hotel is required to place advertising material.

### IX. Own food and drink

1. Only the hotel provides food and drink for events. Prior written agreement is required for exceptions to this. In these cases, a sum to cover the overhead costs ("corkage") shall be charged.
2. The customer is fully liable for the food and a drink brought along being fit for consumption and absolves the hotel in this respect from any claims by third parties.
3. The hotel undertakes no liability for the shelf life of the food which is taken away to the hotel after an event at the hotel or taken outside the hotel for private consumption.

### X. Technical equipment and connections

1. If the hotel procures technical and other equipment from third parties for the customer on its request, it deals in the name of, with the authority of and on behalf of the customer. The customer is liable for handling the equipment with care and for its proper return. It absolves the hotel from all claims by third parties for relinquishment of this equipment.
2. The use of the organiser's own electrical equipment or that of third parties authorised by the organiser which uses the hotel's electricity network requires the prior written consent of the hotel. Disruptions or damages to the hotel's technical equipment caused by the use of this equipment will be at the cost of the organiser, if the hotel was not responsible. The hotel may include and charge at a flat rate the power costs which arise through the use of such equipment.
3. The customer is only entitled to use its own telephone, fax and data carrying equipment with the hotel's consent. The hotel can charge a connection fee for this.
4. Failures in the technical or other equipment provided by the hotel will be corrected as soon as possible. Payments cannot be retained or reduced if the hotel was not responsible for these failures.
5. If the hotel's technical equipment remains unused because the customer commissioned an external technology company, the hotel is entitled to claim compensation for operating losses.

### XI. Music shows, artist exhibitions

1. If the rights of third parties are affected by events (copyrights, etc.), the customer is obligated to obtain appropriate permission at its own cost before the event is held and to pay fees which accrue (GEMA fees, etc.) directly. Nevertheless, should fees or claims for compensation for damages be made against the hotel for the reasons stated, the organiser absolves the hotel from such fees or claims for compensation for damages.
2. If liability to contribute to the Künstlersozialkasse [Artist's Social Welfare Fund] is founded on the basis of artists cooperating in the event, the organiser is obligated to pay these contributions directly.
3. If the hotel engages artists for events for the customer, the hotel is entitled to pass on the fees for Artist Social Welfare to the customer.

### XII. Decoration material, exhibits for events

1. Decoration material, exhibits or other, also personal items belonging to the customer who is not himself a guest at the hotel, are kept in the event rooms or hotel at the customer's own risk. The hotel undertakes no liability for loss, destruction or damage to such objects, except in the case of gross negligence or intent by the hotel. Damages resulting from death, injury to body or health are not included in the exclusion of liability. Moreover, all cases in which there is a duty of safekeeping on the basis of the facts in individual cases, the fulfilment of which is actually required before the contract can be properly carried out and whether the customer may have constant trust that it will be observed (material contractual duty) are excluded.

# GENERAL TERMS AND CONDITIONS

## FOR HOTEL ACCOMMODATION AND HOLDING EVENTS

2. Decoration material brought along must comply with the fire protection regulations. The hotel is entitled to demand an official certificate for this. If the customer does not comply with this request from the hotel, the hotel is entitled to remove and store the decoration material at the cost of the customer. Because of the possible damages, it is only permissible to install and fit items on walls and ceilings with the prior written consent of the hotel.
3. All exhibition or other objects brought by the customer or participants of the event are to be removed by the customer immediately after the event finishes. If the customer does not comply with its duty to remove immediately, the hotel is entitled to remove and store the objects at the cost of the customer. If objects remain in the event room, the hotel can charge the agreed price for the room for the duration in which they stay. The customer may still prove that the damages due are lower and the hotel may still prove that they are higher.
4. The customer is to ensure that any waste is properly disposed of according to the relevant statutory provisions.
5. If the customer commissions the hotel with the disposal of packaging material, the hotel is entitled to charge the customer with the costs arising from this.

### XIII. Customer's liability

The organiser is liable for all damages to the hotel building and its equipment, which was caused by the organiser, event participants, event visitors, the organiser's staff or other third parties working in its domain. The hotel can demand appropriate securities (e.g. insurance, deposits, guarantees etc.) from the organiser to protect against exposure to liability.

### XIV. Defects, customer's obligation to cooperate

Should defects in the deliveries or services by the hotel arise or services are disrupted, the customer is to inform the hotel about this immediately after it is identified so that the hotel is able to remedy the fault as quickly as possible or provide the delivery or service as understood under the contract. If this is not possible because of the nature of the defect/disruption or other compelling reasons, notification of defects must in each case be made to the hotel on return of the rooms at the latest. The customer is obligated to keep damages arising to it as low as possible.

### XV. Hotel's liability

1. The hotel is liable to carry out its contractual duties with the diligence of a prudent businessperson. Claims by the customer for compensation for damages are excluded. Excluded from this are damages arising from death, injury to body or health. Damages due to the intentional or grossly negligent breach of duty by the hotel are also not included in the exclusion of liability. The exclusion of liability also does not include damages arising from the breach of material contractual duties. Material contractual duties are those which are actually required to be fulfilled before the contract can be properly carried out and the customer may place constant trust in their fulfilment. Further, the strict liability imposed by the Produkthaftungsgesetz [law on product liability] remains unaffected as well as the liability arising from a guarantee potentially taken by the hotel. A breach of duty by the hotel has the same consequences for legal representatives or assistants.
2. The hotel is liable to the customer for things brought in according to the statutory provisions (§§ 701 et. seq. BGB [German Civil Code]).
3. If the customer is provided with a place to put the things in the hotel garage or in a hotel parking place, no contract for safekeeping is created.
4. Claims by the customer against the hotel prescribe after a year from knowledge of the facts which found this claim. Claims for compensation for damages prescribe after 5 years whether or not knowledge of them is received. This shortening of the statutory periods of prescription does not apply in the case of culpable death, injury to body or in the case of liability under the product liability law.

### XVI. Final provisions

1. Alterations and additions to the contract for accommodation and events are required to be in writing to be effective. Waiving the requirement of writing is also required to be in writing.
2. The place of fulfilment and payment is the registered office of the hotel.
3. The place where the hotel has its registered office is the exclusive jurisdiction for commercial issues. Provided that a party to the contract has fulfilled the requirements of § 38 para.2 ZPO [Code of Civil Procedure] and has no general jurisdiction at in the country, the jurisdiction of the hotel's registered office applies.
4. The law of the Federal Republic of Germany applies exclusively. The UN Convention on Contracts for the International Sale of Goods and provisions on conflict of laws does not apply.
5. Should individual provisions of the accommodation or event contract or individual provisions of these general terms and conditions for hotel accommodation and for holding events be or become ineffective, the effectiveness of the remaining provisions will remain unaffected by this. Moreover, the statutory provisions apply.

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